

21 DUTY TO FURNISH INFORMATION: Section 2422.15(a) states:

After a petition is filed, all parties must, upon request of the Regional Director, furnish the Regional Director and serve all parties affected by issues raised in the petition with information concerning parties, issues, and agreements raised in or affected by the petition.

The Regional Director's letter notifying affected parties of a petition includes a reminder of the parties' duty to furnish information under this section ([CHM 15.8](#)).

21.1 Agency's or activity's duty to provide a list of inclusions and exclusions: After a petition seeking an election is filed, the Regional Director may direct the agency or activity to furnish the Regional Director and all parties affected by issues raised in the petition with a current alphabetized list of employees and job classifications included in and/or excluded from the existing or claimed unit affected by issues raised in the petition [§ 2422.15(b)]. The employing agency is requested to provide this information in the initial letter notifying it that a petition has been filed. See [CHM 15.9](#) for a discussion about opening letters and [CHM 18.13](#) for a discussion on the effects of the activity's failure or refusal to provide an eligibility list.

21.2 Using subpoenas to obtain information: Investigatory subpoenas are rarely used in representation proceedings but there may be situations that require the use of an investigative subpoena. See [CHM 23.5.3](#) for guidance and instructions.

